## **GCOC - RESIGNATIONS**

The Wilton-Lyndeborough Cooperative School District shall consider employee resignations in a manner that is timely and fair to both the employee and the School District.

## **Implementation**

A resignation by a licensed employee who is under contract to the school should be submitted to the Superintendent. Said resignation of a licensed employee may take effect on a date approved by the Superintendent acting as agent of the School Board. The Superintendent shall inform the board of the accepted resignation at the next regularly scheduled school board meeting.

A resignation by an unlicensed employee shall be submitted to the Superintendent and shall be effective upon acceptance by the Superintendent.

A resignation by a licensed or unlicensed employee may not be withdrawn unilaterally by the employee once it has been submitted to the Superintendent.

First Reading: August 14, 2012 Second Reading: August 28, 2012 Final Adoption: August 28, 2012 Reviewed: December 11, 2018